

White Mountain Apache Fire & Rescue Department

www.wmafirerescue.com

Position Vacancy Announcement

The White Mountain Apache Fire & Rescue Department is seeking an honest, experienced, and proven leader with integrity to serve as Deputy Fire Chief on the Fort Apache Indian Reservation (Arizona), to assist the other Chief Officers in meeting department's policies, goals and Tribal mandates, to act as fire chief as designated, and to mentor and train Tribal members to advance into chief officer positions.

Date Open: Immediate

Application Deadline: Open Until Filled

Position: Deputy Fire Chief

Salary: \$45,000 – \$50,000

GENERAL DUTIES AND RESPONSIBILITIES:

- Oversees the daily operations of one of three community fire stations and its staff
- Coordinates and supervises the daily activities of the station
- Responsible for training of all fulltime and POC firefighters with the assistance of the captains
- Responsible for station reporting, enforcement of policies and procedures, emergency response, scene command, fire prevention activities and community relations.
- Ensures that all assigned personnel, apparatus, and equipment are ready for duty at all times.
- Ensures that all assigned personnel carry out duties in a safe and timely manner.
- Supervises assigned operational personnel in duties as directed.
- Determines methods of fire suppression, extrication and rescue.
- Coordinates and manages all types of emergency scene operations using established Incident Command System procedures.
- Supervises and participates in fire, emergency medical, and other emergency operations as needed and required
- Responds as needed as a POC firefighter when off duty
- Maintains competency in current operational procedures and keeps abreast of current trends in modern fire service management.
- Maintains positive working relationships with employees, supervisors, and members of the public.
- Other collateral assignments as assigned
- Reports to Tribal Fire Chief and Assistant Fire Chief

MINIMUM QUALIFICATIONS:

- Arizona Firefighter I and II certification or its equivalent
- Minimum of fifteen years full time fire service with at least eight years as a fire company officer
- Associates Degree in Fire Science required, Bachelors Degree preferred
- Valid Arizona Driver's License (CDL required within one year of appointment)
- Arizona Emergency Medical Technician or National Registry Emergency Medical Technician certification preferred or ability to obtain such within one year of appointment
- Strong training skills
- Speak, read, and write the English language
- Meet WMA F & R's physical standards
- Must live in an acceptable distance to assigned station in order for responsible response when off duty

APPLICATION/HIRING PROCEDURES

Submit a cover letter, resume, White Mountain Apache Tribe's employment application, three reference letters, and background investigation forms along with pertinent copies of your certifications to White Mountain Apache Tribe, Personnel Office, P.O. Box 700, Whiteriver, AZ 85941. Request forms by calling (928) 338-1701, or faxing your request to (928) 338-1710. Applications may also be downloaded from the White Mountain Apache Tribe's web page: www.wmat.us.

