



**Highlands, Pinewood, and Summit Fire Districts  
Announce an Employment Opportunity for  
Fire & Fuels Technician I, II, and/or III  
Closing Date: Friday, September 24, 2010**

The Bear Jaw Fire and Fuels Module is accepting applications to establish an eligibility list for the position of Fire & Fuels Technician. A Fire & Fuels Technician will perform duties related to hazardous fuels reduction, fire prevention, public education, Rx and pile burns, fire suppression, and other activities that support the protection of life and property. This position is normally scheduled a 40 hour work week.

**COMPENSATION & BENEFITS:**

- \$11.74 - \$23.74 per hour base pay (\$24,419 - \$49,374 per year equivalent);
- Benefits Package may include (benefits may vary according to employing agency):
  - Membership in Arizona Public Safety Personnel Retirement System (PSPRS)
  - Medical, Dental, and Vision Insurance
  - Life, Accidental Death, STD, & LTD Insurance
  - Optional Section 125 Plan & 457(b) Deferred Compensation Plan
  - Paid Holidays, Vacation and Sick leave plans
  - Employee Assistance Program
  - Uniform Allowance
  - Educational Incentive Program

**MINIMUM QUALIFICATIONS:**

- U.S. Citizen, 18 years of age or older, High School Diploma or equivalent
- Valid Driver's License and Arizona Driver's License upon date of hire
- Basic Wildland Firefighter Training
- Satisfactory 39 month Driving Record

**APPLICATION PROCESS:** Highlands Fire Department is managing this hiring process for Highlands, Pinewood and Summit Fire Districts. Applications may be obtained between the hours of 0800 and 1600, Monday through Friday, until the closing date at Highlands Fire Department - Station 21 - 568 Kona Trail, Kachina Village, Flagstaff, AZ.; requested by calling (928) 525-1717 or emailing [jjones@highlandfire.org](mailto:jjones@highlandfire.org); or may be found on our Website at <http://highlandfire.org/default.asp?pageid=75&deptid=1>. Applications must be received by **Friday, September 24, 2010 at 4:00 pm** and must be complete, legible, and accompanied by all documents necessary to support the minimum qualifications listed above. For questions regarding the application process, please contact Shelby Erickson at (928) 525-9138 or (928) 606-7890

**EXAMINATION PROCESS:** Examinations may include, but are not limited to application review and evaluation, performance and achievement evaluation, aptitude tests, written tests, oral board interviews, an interview with the Fire Chiefs, physical ability and/or work capacity tests, hands on testing, or any combination of these or other requirements of the job. Applicants will be notified of examination and/or interview dates by phone.

**HIRING LIST:** From this hiring process, a pool of qualified applicants will be created to draw from for future open positions. Highlands, Pinewood, and Summit Fire Districts may utilize this list to fill positions on the Bear Jaw Fire and Fuels Module. The pool will be active for one (1) year with the option of two (2) six month extensions at the discretion of the Fire Chief(s).

**OFFERS OF EMPLOYMENT:** Employment offers may be through; Highlands, Pinewood, or Summit Fire Districts. All offers of employment are conditional, subject to satisfactory results of pre-employment screening. Screening may consist of any or all of the following: criminal background checks, reference checks, driving record check, drug and alcohol testing, pre-employment physical examination, and production of documents sufficient to demonstrate identity and authorization to work in the United States as required by the Immigration Reform and Control Act.