



Arizona LAST Team



Meeting Minutes

April 13, 2010

Facilitator: Paul Bourgeois		Location: Mesa Fire Station 218	
		Note Taker: Megan Hanks	
Attendees	Lynette Jelinek	Ramsey Beckstead	Don Spadoni
Station Tour and Trailer Display			
DISCUSSION	<ul style="list-style-type: none"> • AZ LAST is not incorporated, donations are handled by AFCA (501c3) • \$2,500 remaining in account after trailer purchase • Trailer article and photo included in most recent AZFC email blast which included solicitation for donations • Lynette recommended contacting 1-800-BOARDUP for donations, sponsorship • Trailer will be displayed at AFCA conference and events starting in July • Don will compile needs list for trailer (including costs per item) • Captain Jim Flesher from Sun City Fire has expressed interest in making a donation, will work with Don on possibilities • Paul shared his vision of procuring a total of three trailers to serve Arizona (north, central, south). Additional resources would also come in handy in the event of a multi-fatality incident • Trailer is insured and the amount will be increased as items are added 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
• Needs list for trailer equipment and supplies	Don Spadoni	TBD	
• Coordinate trailer display and booth staffing at AFCA conf	Lynette Jelinek	TBD	
• Coordinate trailer display at Steve Alley golf tournament	Don Spadoni	Meeting soon	
• 100 Club tag on to LAST booth at AFCA conf or own plans?	Ramsey Beckstead	TBD	
• Register trailer with MVD (w/ custom plate?)	Paul Bourgeois	TBD	
• Opportunity for display at AZ Fire District Assoc conference in Laughlin	Ramsey Beckstead	TBD	
• Opportunity for display at State Fire School via Mark Nichols	Don Spadoni	TBD	
• LAST group photo in front of trailer at AFCA conference (Megan has shirts)	Paul Bourgeois	TBD	

PFFA, LAST		
DISCUSSION	<ul style="list-style-type: none"> • Intend to make a formal presentation to PFFA after trailer is stocked • Don recommended taking trailer on a state-wide tour for education (State Association of Fire Prevention Districts, Volunteer Firefighters of Arizona, County Fire Chiefs Association) • Lynette recommended having a PFFA liason on LAST team • Present LAST as subject matter expert (SME) on crisis intervention / CISD components of LODD – services often overlooked or engaged with less urgency than other components • Ramsey reports that the 100 Club can contribute benefits and services to non-LODD incidents as well as LODD • Don showed LAST video at recent ISO training in Peoria (approx. 37 people, none of whom had previously heard of LAST) • Lynette recommended development of business cards, fliers, magnets for distribution at events / AFCA conference 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• LAST article in future issues of the AFCA newsletter	Paul Bourgeois	Ongoing
• Module for LODD and non-LODD at 2011 AFCA conference	Paul Bourgeois	2011
• Develop chief officer's guide to NLODD	Paul Bourgeois	TBD
• Check into Prescott Valley golf tournament to benefit LAST	Paul Bourgeois	TBD
• Create letterhead for LAST and distribute to members	Megan Hanks	TBD

Glendale Fire LODD Training Exercise		
DISCUSSION	<ul style="list-style-type: none"> • Chief Patty Frey is heading a LODD training exercise for Glendale Fire Department on June 2, 2010 • LAST members may participate in facilitation • Paul and Lynette are assisting with scenario development • Main objective of exercise is for general order and LODD policy and incorporating LAST team • Paul suggested that a survivor speak before or after the exercise; Ramsey recommends a fire survivor, possible a grown adult child as an option too 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Invite LAST members to exercise	Paul Bourgeois	ASAP

• Contact NFFF regarding survivor availability to speak (and cover cost)	Paul Bourgeois	TBD
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Team Succession Planning	
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DISCUSSION	<ul style="list-style-type: none"> • Paul proposes the planning of succession membership that has LODD experience and will call for members in next AFCA newsletter article and at AFCA conference • Paul suggests creating an outreach manager role within the team that could coordinate efforts statewide, including those events supported by the 100 Club
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ROUNDTABLE	
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Don Spadoni	• Attended LAST / PSOB training in November, great experience
Paul Bourgeois	• Asking AFCA for support in attending the memorials in Colorado Springs and Emmetsburg

Next meeting: AFCA Leadership Conference Friday July 30, 4:30 p.m., Aurora Room A